



SCOTTSDALE AIRPORT AND AIRPARK SELF-FUELING PERMIT

(Required for self-fueling on the airport or in the airpark from a fuel storage facility)

Application for: ☐ Airpark self-fueling ☐ Airport self-fueling ☐ Transportable tank

Applicant: _____

Authorized Representative: _____ Title: _____

Email Address: _____

Aircraft Storage Location/Hangar Address: _____

The Applicant requests approval to conduct self-fueling of based aircraft on the airport or in the airpark, and agrees to the following:

- ➔ **FEE PAYMENT:** Applicant shall pay the monthly fuel flow fees on time for fuel dispensed into fixed wing aircraft, and all required fees including late fees, interest and penalties.
- ➔ **PERMIT LIMITATIONS:**
 - ➔ This permit may not be assigned or transferred.
 - ➔ A holder of a self-fueling permit shall not dispense or permit the dispensing of aircraft fuels into non-based aircraft.
 - ➔ This permit shall remain in effect unless otherwise suspended or revoked.
- ➔ **INFORMATION CHANGES:** The Applicant must notify the airport administrative office in writing within fifteen (15) days of any changes to the information provided on this form.
- ➔ **COMPETENCY:** The Applicant certifies the fuel storage area has received a Fuel Facility Permit from the Airport, personnel engaged in self-fueling are properly trained in aircraft fueling, fuel handling and associated safety procedures, and will conform to the best practices for such operations. Examples of safe fuel handling practices may be found in National Fire Protection Association (NFPA) document 407, and FAA Advisory Circular 150/5230, as amended.
- ➔ **REPORTING:** The Applicant shall provide monthly fuel inventory reconciliation reports listing the type and amount of fuel dispensed to all aircraft, including helicopters, fuel received, spilled or otherwise accounted for.
- ➔ **INDEMNIFICATION:** The Applicant shall indemnify the city pursuant to Chapter 5 of the Scottsdale Revised Code. Applicant shall grant city representatives access to fuel storage areas and all fuel storage records at reasonable times for purposes of determining compliance with the law.
- ➔ **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations.

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Authorized Representative's signature

Date signed

Return Original To: 15000 N. Airport Drive, Suite 200, Scottsdale, AZ 85260

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******Airport Administration Only******

Indicate applicable documents

- ☐ NFPA 407 Standards for Aircraft Fuel Servicing
- ☐ Advisory Circular 150/5230-4 Aircraft Fuel Storage, Handling, and Dispensing on Aircrafts

Attach copies of applicable documents

- | | |
|--|--|
| <input type="checkbox"/> Aircraft Storage Permit | <input type="checkbox"/> Approved Conditional Use Permit |
| <input type="checkbox"/> Airpark Access Permit | <input type="checkbox"/> Self-fueling Permit No. |

AIRPORT DIRECTOR'S COMMENTS

Approved by

Original Signed by:

Airport Director (or designee)

Date signed